

## **EL KEKHIA GROUP SUPPLIER POLICIES**

### **PURCHASING POLICY**

El Kekhiah Group is committed to the fair and equitable treatment of our suppliers, providing qualified suppliers with equal opportunity to grow their business. Supplier confidentiality is maintained by all Kekhiah Group employees in order to maintain high ethical standards and to support the creation of lasting supplier relationships.

In return, suppliers are expected to:

- Maintain the confidentiality of information provided by El Kekhiah Group.
- Conduct business ethically, without attempt to influence through gifts, entertainment, or favors that would create a conflict of interest.
- Advise El Kekhiah Group of product and process technology alternatives that would improve the purchase value.
- Partner with El Kekhiah Group to produce sustainable products using environmentally sustainable materials and processes.

### **QUALITY POLICY**

El Kekhiah Group pursues market leadership by being a customer-focused, global company delivering exceptional quality, innovation and value. The key to our success lies in our ability to satisfy our customers with quality goods and services. Therefore, it is our policy to:

- Consistently provide heat transfer products, processes, and services that meet and exceed customer expectations.
- Continuously pursue superior quality and advanced quality systems through programs that consider our customers quality and logistic requirements, market, environment, and employees.

To achieve this quality goal, El Kekhiah Group needs supply chain partners with a parallel commitment to exceptional quality, innovation, and value.

### **ENVIRONMENTAL POLICY**

El Kekhiah Group is committed to minimize the impact of its manufacturing operations on human health and the environment and to implement improvements for environmental protection that are consistent with the Company's business principles and values. This policy is the foundation of El Kekhiah Group Environmental Management System and every employee is responsible for supporting the following principles to which the Company commits:

- Take a proactive approach to resolving environmental issues.
- Educate and train ourselves to adhere to sound environmental practices.
- Consider environmental aspects during product development.
- Conserve resources, prevent pollution, minimize waste and reduce the environmental impact of our manufacturing processes.
- Reduce the use of toxic chemicals.

- Measure, control, verify and continually improve our environmental performance.
- Comply with regulatory and other environmental requirements (such as customer requirements or agreements established with individuals or organizations outside of El Kekhiah).

## ETHICS POLICY

El Kekhiah Group has a long history of financial stability, dating back to our founding in 2002. Our business efforts are forged with an eye toward the future and are grounded in the principles of running an accountable and responsible corporation. To help us fulfill our responsibility, El Kekhiah Group has taken additional steps in establishing worldwide methods for employees and suppliers to report any matters they believe may not be in line with Company values or legally acceptable standards. These include the following:

- Business Conflicts of Interest
- Improper use of Confidential Information
- Bribery
- Actual or Threatened Illegal Acts or Criminal Violations
- Environmental, Health or Safety Concerns
- Human Rights

El Kekhiah Group has established the Kekhiah Business Ethics Committee ("Ethics Committee"), which is responsible for overseeing all internal investigations regarding matters involving business ethics, and ensuring compliance with legal and internal requirements relative to matters of business ethics. The Ethics Committee is available to anyone inside or outside of the company who wishes to make a report.

Please be aware the Ethics Committee will handle all reported matters in a confidential manner and will endeavor to preserve anonymity, if desired, in a manner consistent with the best interests of the parties involved and legal requirements.

**TO ANONYMOUSLY REPORT AN ETHICAL CONCERN,  
PLEASE VISIT THE ETHICSPPOINT REPORTING SYSTEM  
AVAILABLE ON OUR WEBSITE [WWW.ELKEKHIAGROUP.COM](http://WWW.ELKEKHIAGROUP.COM)**

For further information about our Ethics program, please [read our Code of Ethics and Business Conduct](#).